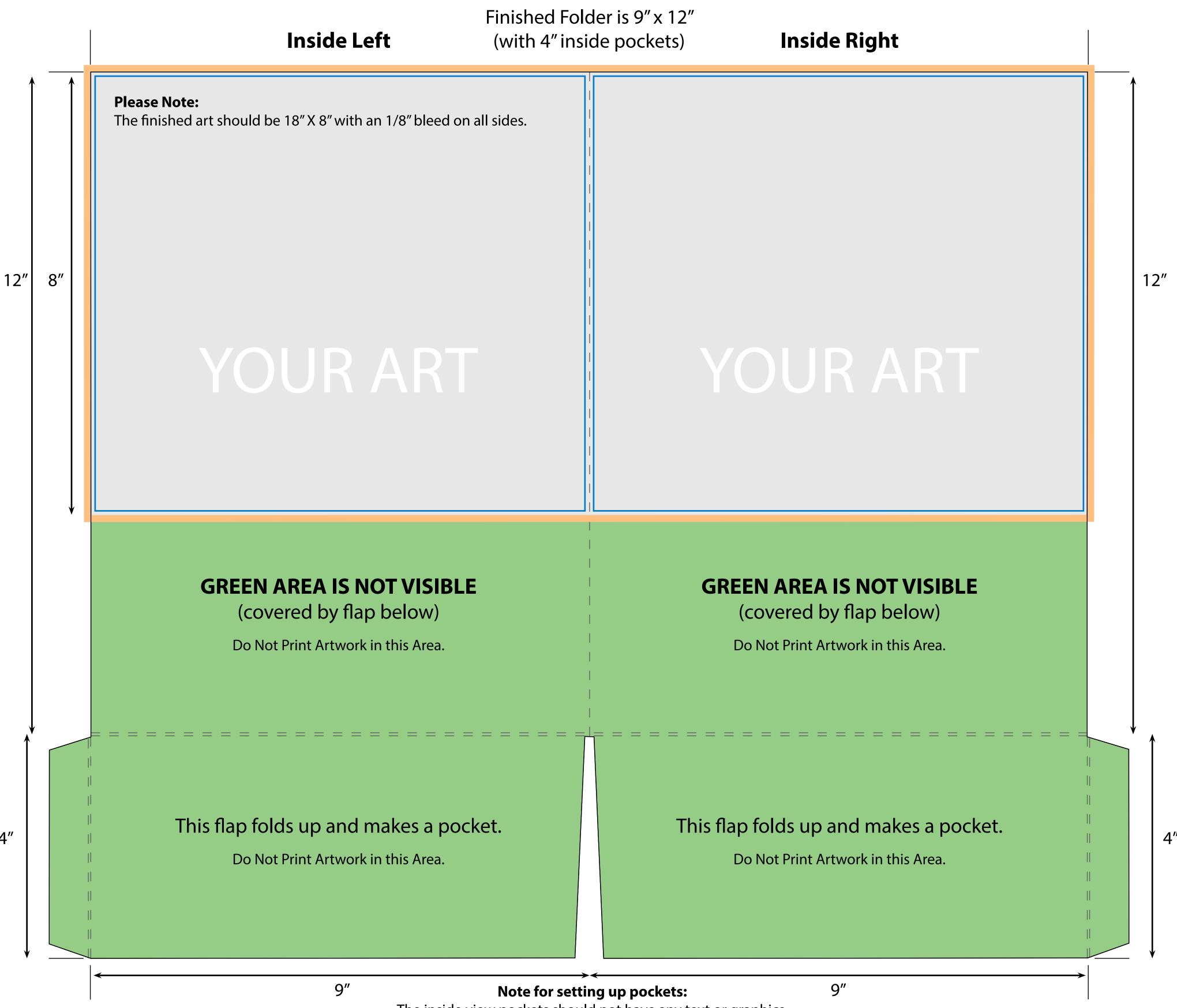
Please do not put a black box on your artwork to If you intend to write on the folder, POCKET FOLDER — OUTSIDE VIEW show the edge of your folder. Instead, put crop the uncoated stock is recommended. marks on all four corners. Finished Folder is 9" x 12" **Front Cover Back Cover** (with 4" inside pockets) The blue line marks the "safe area". It is 1/16" inside The orange area is the bleed area. It overlaps the printed folder by at least 1/8" on all sides. Your artwork the edge of your printed folder. You should never put any wording, logos or other important art closer than should fill this area if you expect the printed artwork to 1/16" from the edge, or it may get trimmed. go all the way to the edge of your finished folder. **Please Note:** The finished art should be 18" X 16" with an 1/8" bleed on all sides. 12" 12" The purple lines show the optional slits for business cards. Do Not Print Artwork in this Area. Do Not Print Artwork in this Area. The dotted gray lines show -You may select to have them on the left side, right side, both or neither. where the folder folds. Inside Right Flap Inside Left Flap 9" 9" Note for setting up pockets: Both bottom flaps fold up to form a pocket on the inside of the folder. All text and graphics should be rotated 180 (artwork will view upside-down on template).

POCKET FOLDER — INSIDE VIEW



The inside view pockets should not have any text or graphics.

They fold together and form a pocket.

You can put art above the pockets.